

Guidelines for the Creation of the
Internal Quality Assurance Cell (IQAC)
and Submission of Annual Quality Assurance
Report (AQAR) in Accredited Institutions
(Revised in October 2013)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

Kohima College, Kohima

1.2 Address Line 1

Billy Graham Road, Kruoliezou, Kohima

Address Line 2

Post box no. 619, P.O. Kohima

City/Town

Kohima

State

Nagaland

Pin Code

797001

Institution e-mail address

Kohima_college_kohima@yahoo.com

Contact Nos.

09436010148

Name of the Head of the Institution:

Dr. Watijungshi

Tel. No. with STD Code:

0370-2280356

Mobile:

09436010148

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.56	2012	July 04 2017
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR : 2012-2013 submitted to NAAC on 31.08. 2013
- ii. AQAR : 2013-2014 submitted to NAAC on 02.09. 2014
- iii. AQAR : 2014-2015 submitted to NAAC on 04.09.2015
- iv. AQAR : 2015-2016 submitted to NAAC on 20.08. 2016

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Nil

1.12 Name of the Affiliating University (for the Colleges)

Nagaland University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University:

University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="12"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="03(who are teachers of the institution)"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="Nil"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="20"/>
2.10 No. of IQAC meetings held	<input type="text" value="11"/>
2.11 No. of meetings with various stakeholders:	No. 17 Faculty <input type="text" value="08"/>
Non-Teaching Staff	<input type="text" value="02"/>
Students	<input type="text" value="02"/>
Alumni	<input type="text" value="04"/>
Others	<input type="text" value="03"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="text"/> No <input checked="" type="checkbox"/>

If yes, mention the amount

NA

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Academic and Research Oriented

2.14 Significant Activities and contributions made by IQAC

Kindly refer Annexure-I

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Attached as Annexure -I	

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Preparation of AQAR 2016-2017 was delayed due to unavoidable circumstances as 2017 was the Golden Jubilee year of the institution involving many activities, so also preparation for NACC Peer Team visit for the 2nd cycle of assessment and accreditation. The AQAR 2016-2017(Aug 2016-Aug 2017) was placed before the IQAC in its meeting dated 17.09.2018 prior to uploading it in the college website and onward submission to NAAC Bengaluru.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	N/A	N/A	N/A
PG	-do-	-do-	-do-	-do-
UG	02			
PG Diploma	Nil	N/A	N/A	N/A
Advanced Diploma	Nil	N/A	N/A	N/A
Diploma	Nil	N/A	N/A	N/A
Certificate	01	02	N/A	N/A
Others	Nil	Nil	Nil	Nil
Total	02	03	Nil	Nil

Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	N/A
Annual	N/A

1.3 Feedback from stakeholders*

(On all aspects)

Alumni	<input checked="" type="checkbox"/>	Parents	<input checked="" type="checkbox"/>	Employers	<input type="checkbox"/>	Students	<input checked="" type="checkbox"/>
Mode of feedback	:	Online	<input type="checkbox"/>	Manual	<input checked="" type="checkbox"/>	Co-operating schools (for PEI)	<input type="checkbox"/>

**Please provide an analysis of the feedback in the Annexure*

Attached as Annexure II (A;B;C)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The institution follows the affiliating University's prescribed syllabi revised in 2012.
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1.5 Any new Department/Centre introduced during the year. If yes, give details.

Sociology Department and Commerce stream has commenced since June 2016 session.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	54	39	15	N/A	N/A

2.2 No. of permanent faculty with Ph.D.

08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil

Nil

Nil

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	08	05
Presented papers			
Resource Persons	01	04	05

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT tools in class room teaching.
- Soul-2.0 training for Library staff and faculty of Functional English.
- Digital literary workshop and Research Methodology workshop for all faculty.
- Peer teaching and peer evaluation, group discussions, seminars, field trips, study tours, project works, assignments, tests etc

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The college does not have the authority to initiate examination/evaluation reforms. It follows the examination/evaluation guidelines of the affiliating university.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

08	08	08
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2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Bachelor of Arts	218					59.10%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC is the nodal cell that co-ordinates with all the committees set up to ensure quality benchmark in all aspects of the institution. It organizes seminars, workshops and trainings for quality enhancement of faculty, staff and students of the institution. Programmes and activities leading to quality teaching/learning process are charted out in its periodical meetings, they are then implemented and documented. It also designs feedback questionnaires for various stake holders . The feedback responses are analyzed and suitable corrective measures are explored to improve upon shortcomings.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil

Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	04
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	Nil	Nil	26
Technical Staff		Nil	Nil	1

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC has been instrumental in adopting annual cycles of Interdepartmental Seminar in 2014 as one of the best practice of the college to create research oriented atmosphere in the institution. The practice has helped generate knowledge bank that sources the institution's annual research journal. This practice motivated a number of faculty to register for PhD. The students of 5th and 6th sem students (2016-2017) has done excellent research based micro-project work in their respective neighbourhoods on environmental issues. A number of faculty has published books, presented papers in national/district level seminars.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NA	NA
Outlay in Rs. Lakhs	---	---	---	---

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NA	NA
Outlay in Rs. Lakhs	---	---	---	---

3.4 Details on research publications

	International	National	Others
Peer Review Journals	NIL	---	---
Non-Peer Review Journals	NIL	---	---
e-Journals	NIL	---	---
Conference proceedings	NIL	---	---

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---

Students research projects <i>(other than compulsory by the University)</i>	---	---	---	---
Any other(Specify)	---	---	---	---
Total	---	---	---	---

NIL

3.7 No. of books published i) With ISBN No.

2

Chapters in Edited Books

NIL

ii) Without ISBN No.

NIL

3.8 No. of University Departments receiving funds from : N/A

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

RUSA +UGC grants

3.10 Revenue generated through consultancy

5,000/-

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					4
Sponsoring agencies					IQAC fund

3.12 No. of faculty served as experts, chairpersons or resource persons

10

3.13 No. of collaborations

International NIL

National NIL

Any other NIL

3.14 No. of linkages created during this year

1

3.15 Total budget for research for current year in lakhs : N/A

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year : N/A

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year : NIL

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) :NIL

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS: **NIL**

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="3/College"/>	State level	<input type="text" value="4"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="1"/>		
NCC	<input type="text"/>	NSS	<input type="text" value="1"/>	Any other	<input type="text" value="20"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Consultancy Service to NAAC un-assessed colleges by IQAC, Kohima College.
- NSS unit organised “One Day Cleanliness Drive” in the adopted village i.e, Chakhabama.
- NSS unit participated in “Swachhta Pakhwada” (1st- 15th August) in the form of Social Work.
- NSS/NCC unit planted trees in the neighbourhood, near Kohima College Campus.
- Voluntary social work college was conducted to clean areas in and around the college.
- More than 50 College students assisted in construction of Sanuoru Foot Bridge, connected to the main road towards the college.
- Legal awareness programme conducted in several localities of Kohima Town by Para legal Volunteers (faculty) & student volunteers.
- Faculty as subject experts for interview conducted by the State Government and other agencies.
- Faculty as speakers/chairpersons in various Programmes conducted by the State Government/NGO’s/church and other organisations.
- Faculty engaged as members in various State Level committees.
- Faculty participation in National/State Level programmes organised by Doordarshan Kendra, Kohima.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	14,105.75 sq. mts. (28.27 acres)	NIL	-	14,105.75 sq. mts. (28.27 acres
Class rooms	15	3	RUSA + College Internal Fund	18
Laboratories	1(Language cum Computer Lab.	-	-	1
Seminar Halls	1	-	-	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		1. Sound system 2. Printer (copy/print/scan) (1 no's) 3. Colour printer(1 no) 4. Laptops (2 no's) 5. Projectors (10 no's) 6. Xerox machines Ricoh (1 no's)	College Internal Fund " " " " "	2,18,000/- 49,500/- 1,75,000/- 76,000/- 3,00,000/- Rs.40,000/-
Value of the equipment purchased during the year (Rs. in Lakhs)				482,000/-
Others		College signboard(1 no)	"	1,19,000/-

4.2 Computerization of administration and library

Digitization of library, library automation Soul 2.0 software, Under N-List Programme

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18,364 (including books from time of inception)		577+ 891	1,00,00+ 1,79,436	1,468	2,79,436
Reference Books			46	40,000/-		
e-Books	Under N-List Programme					
Journals			20+18			
e-Journals						
Digital Database						
CD & Video						
Others (specify)			(65 books Donated by faculty)			

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	47 (including 4 laptops)	1		1			7 (Arts Stream) Desktop computer set	
Added	2 laptop	1		1			1 (Sociology) 1 laptop	1 (commerce Stream)
Total		1		1			8 departm ents under Arts Stream	1 (comme rce Stream)

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Library staff undergo periodical trainings at Administrative Training Institute (ATI),Kohima.
Wi-fi usage Orientation for faculty /new students by Jionet Reliance for faculty and students.

4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs.50,000/-
ii) Campus Infrastructure and facilities	Rs.2,58,000/-
-Repair of Parking lot & College entrance -UGC Girls' hostel Sofa set repair	
iii) Equipments	
iv) Others	Rs.1.46
Total :	Rs. 3.16

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC organizes talk programmes on legal awareness by professionals, talk programmes by psychiatrist on mental health, career guidance and counselling programmes. Suggestion Boxes are placed along corridors of every floor to facilitate privacy of students grievances.

Mentoring programme conducted on one-on-one basis, Students' feedback questionnaire are also effective support services for students. Suggestion box and complaints received by Grievance Redressal Cell are discussed at periodical meetings at various levels. Department-wise social media chat groups is another means of support service provided to students.

5.2 Efforts made by the institution for tracking the progression

Mentoring programme conducted on one-on-one basis is an effective tool for tracking progression of students. Students' feedback questionnaire, suggestion box and complaints received by Grievance Redressal Cell are discussed at periodical meetings at various levels. Department-wise social media chat groups is another means of updating and tracking progression of students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1598	N/A	N/A	N/A

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	623	38.99		975	61.01

Last Year						This Year					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
02	08	1512	03	Nil	1525	06	04	1585	02	01	1598

Demand ratio 1598:3039 Dropout % 0.19

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Career Guidance and counselling held once a year with final year students as target group. Experts from diverse fields are invited to be resource persons.
- Such issues are discussed during mentoring session.
- The library has a well stocked collection of Current Affairs Books and Competitive Manual.

No. of students beneficiaries

5.5 No. of students qualified in these examinations : Record not maintained.

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Career Guidance and counselling held once a year with final year students as target group. Experts from diverse fields are invited to be resource persons.
- Such issues are discussed during mentoring session.

No. of students benefitted

380

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

N,B: The institute caters to undergraduate studies. Most students pursue higher education after graduation. Some seek Government service. Campus placement is not applicable.

5.8 Details of gender sensitization programmes

Women Cell of the college organizes gender sensitization programmes every International Women's Day. Grievance Cell has been set up to resolve any gender related grievances. No gender distinction is made in terms of admission of students to the college. Equal opportunity is given to all in all college related activities.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

04

National level

03

International level

No. of students participated in cultural events

State/ University level

01

National level

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

08

National level

05

International level

01

Cultural: State/ University level

National level

International level

5.10 Scholarships and Financial Support: All ST students of the college avail PMS from the State Government. All records are maintained by the Directorate of Higher Education.

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives : Nil

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Transportation problem eased to a certain extent with donation of additional bus by the previous Chief Minister of Nagaland.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision Statement: The college pledges not only to strive for excellence, but also to prepare and nurture integrated personalities –men and women whose intellectual, mental, moral and physical faculties have been harmoniously developed to become ideal persons and citizens who understand the meaning of life and what it demands from them.

Mission Statement:

- To kindle and nurture the intellectual aspect of the students to make them intelligent, independent, resourceful and capable individuals.
- To instil in the mind of the learners the value of academic excellence and pursuit of knowledge and learning.
- To train them to become not only informed leaders but also to shape them into agents of social change and prepared for concerned social action.

- To inculcate in them strong moral values and disciplined habits resulting in individuals with impeccable character and towering and enduring personalities.
- To mentor them into developing healthy attitudes to life, humanity and the universe through a proper understanding of the self and the world.
- To encourage self-learning and self-evaluation and to harness this for optimal productivity.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college is not authorised to develop curriculum independently. However, during periodic revision of curriculum by its affiliating University, Nagaland University, the institution plays a vital role in this process through its invaluable inputs in the capacity of number of its faculty being members of BUGS(Board of Undergraduate Studies) of the university.

6.3.2 Teaching and Learning

The institution has developed and deploys various strategies for effective teaching and learning:

- Lesson plans, course coverage, revision classes and remedial classes are monitored by HoDs of respective departments.
- The Examination Committee comprising of the Principal, the Vice-Principal and all HoDs of the departments conducts series of meetings before conduct of internal and external exams. Similar meetings are conducted before and after declaration of results to review students' performance and to explore and initiate effective means to improve implementation of curriculum.
- Upgradation of library by the Library Committee of the institution, conduct of IT training, workshops and seminars, conduct of examination related

workshops etc are initiated for faculty and staff of the institution.

- To cultivate and foster writing and speaking skills of the students, co-curricular activities that includes poetry, essay and story writing competitions, debates, extempore speech and quiz competitions are organized during annual Literary Day of the college. Also IT and Soft Skill Certificate course is offered to interested students.
- Conduct of test, assignments, paper presentations, seminars, peer teaching and peer evaluation, project works, field trips and study tours are organised to effectively implement the prescribed curriculum.
- Feedback on curriculum from parents, alumni and students are analyzed by IQAC action taken upon in areas wherever applicable and possible. The same is also transmitted to BUGs to be deliberated upon during their their periodic meetings.

6.3.3 Examination and Evaluation

All faculty members involve in university internal and external examinations in examination related task of question paper setting, evaluation, scrutiny and chief examining of scripts. Norms laid down by the university for such assignments are strictly followed.

6.3.4 Research and Development

- The Research Cell of the college engages in conducting Interdepartmental seminars in annual cycles. This activity was adopted as one of the two best practices of the college in 2014. So far four cycles have been completed.
- The Cell also publishes the annual research Journal of the college.
- Participation of faculty in RC/OC, Summer/Winter Schools and is encouraged.
- Capacity building seminars and workshops are organized by the Research Cell of the college.
- Faculty are encouraged to take up major/minor projects.
- Micro research works are assigned to students

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library is replenished every semester by sanctioning of Rs 20000 or more per department., ICT enabled smart classroom is installed in most class rooms, monitored wi-fi facility for faculty, staff and students is made available, Language laboratory, photocopy facility, use of computer and laptops for faculty, staff and students is available. A Tribal Museum has just been launched to encourage students in tribal studies.

6.3.6 Human Resource Management

The institution adopts continuous improvement strategies for quality growth in human resource management through conducting skill enhancement seminars, workshops and trainings within the college. Faculty and staff are granted leave to attend professional up gradation programmes and trainings conducted by governmental as well as non-governmental agencies within and outside the state.

6.3.7 Faculty and Staff recruitment

Faculty members are recruited by Nagaland Public Service Commission (NPSC) as per norms laid down by UGC, the State Government and Nagaland University. In the event of introduction of new stream/courses/subjects, Government also decide for attachment postings of senior faculties from Government colleges of other districts as stop gap measure till such time as post is requisitioned by the department to NPSC for advertisement. The Government also appoints faculty possessing required eligibility criteria on contractual basis through rigorous selection process to assist newly created stream/ courses/subjects.

6.3.8 Industry Interaction / Collaboration

- Industry interaction: The institution was catering only to Arts steam till 2016 so the necessity to network with industries or other such set-up did not arise till such time. With the introduction of Commerce stream since July session 2016, the institution is exploring means to set up linkages with the limited business establishments available within the town.
- The institution has been collaborating with Omeo Kumar Das Institute of Social Change and Development (OKDISCD), Guwahati and ICSSR since 2015. This collaboration has resulted in research activities such as workshops, seminars etc. The Institute has also collaborated with National Institute of Electronics & Information Technology (NIELIT), Kohima, to run certificate course in IT & Soft Skill. This course was launched in 2016. Further, the institute is initiating collaboration with Horticulture Department, Govt. of Nagaland to launch certificate course in Floriculture.

6.3.9 Admission of Students

The college adheres to a transparent admission policy that is in conformity with the guidelines laid down in an agreement made with the Government of Nagaland and the Angami Student's Union (ASU), Kohima. Priority preference is given to students passing out from Government schools under Kohima district. Such students come from economically challenged background from rural areas. Students from private schools from the district are also admitted subject to availability of seat.

The Admission Committee headed by the Principal and all Hods monitor the admission process. Series of meetings are conducted prior to onset of every academic session to discuss improved approach. Help Desks manned by Grievance Redressal Cell, designated faculty and student body are set up to assist new comers.

Admission forms are reviewed minutely for selection for admission and list is put up in the notice board for admission within a given time frame filing which, a second list or more is notified subject to availability of seat.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> • General Insurance Scheme (GIS) • General Provident Fund (GIF) • National Pension Scheme (NPS) • Loan facilities from banks through recommendation and forwarding from the institution. • Medical reimbursement for those who apply for it. • Maternity Leave • Day Carecentre for children of faculty and staff • Wi-fi facility. • Medical facility at Medical Emergency unit of the college
Non teaching	<ul style="list-style-type: none"> • General Insurance Scheme (GIS) • General Provident Fund (GIF) • National Pension Scheme (NPS) • Loan facilities from banks through recommendation and forwarding from the institution. • Medical reimbursement for those who apply for it. • Maternity Leave • Day Carecentre for children of faculty and staff • Wi-fi facility. • Children Education Allowance (Applicable for Grade IV staffs) • Medical facility at Medical Emergency unit of the college

Students	<ul style="list-style-type: none"> • ST Post Matric Scholarship from the state government • Cash award of Rs. 5000 to meritorious students in the University examination along with Scholar's Badge and citation. • Incentives in the form of financial assistance is given to students who excel in various activities representing the college. • Wi-fi facility • Medical facility at Medical Emergency Unit of the college • Ramp and special toilet for PWD students
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6.5 Total corpus fund generated

None

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Govt	Yes	IQAC
Administrative	Yes	Govt	No	N/A

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes: N/A Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The university organises workshops periodically on relevant topics like Question Paper Setting, Students Profiling, Nagaland University Examination Process etc in various institutions for faculty and staff affiliated under the university.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University prepares the date sheet for term end examinations for all affiliated colleges. The colleges are given autonomy to prepare their respective academic calendars wherein all curricular and co-curricular and extra-curricular activities are incorporated.

6.11 Activities and support from the Alumni Association

The Alumni Association formed on 28th Aug 2011 collaborates with the Alumni Cell established within the college. Various programmes are initiated by the association in the institution. Alumni meetings are held at least twice a year, A seminar to mark The international Day of the World's Indigenous People was organised by the association on 9th August 2016. Likewise, the Alumni Association was instrumental in the launching of Legal Aid Clinic in the institution on 12th Sept 2016. The association constituted Alumni Award comprising of cash award of Rs 10,000 and citation to be awarded to meritorious students in University examinations. Ms Dzuzienuo Yhome, subject topper of Tenydie in the 2017 University examination was the first recipient of the award. She was felicitated on the 50th Freshers' Social of the college held on 30th June 2017. The Association upholds the college in any major events. Contributions are made to the institution materially and physically during such events.

6.12 Activities and support from the Parent – Teacher Association

The Parent-Teacher Association plays a supportive role in the welfare of the college. Periodical meetings are held in the college and discussion on various issues pertaining to students' welfare and performance. The association actively participate in all major events of the institution.

6.13 Development programmes for support staff

Orientation on office management, trainings on usage of IT softwares, E-Payment and other skill enhancing programmes, are organised within the college. Leave is granted to enable support staff to undergo development programmes at ATI and other venues.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Installation of LED lights
- Installation of LCD screen to serve notices and informations to reduce usage of paper.
- Construction of composite pit for dual purpose, to minimize burning of garden waste and conversion of garden waste to manure for usage in the floriculture unit of the college, thereby reducing usage of chemical fertilizers
- All electrical boards pasted with notice to switch off all electrical appliances after use to conserve energy
- Periodic plantation drives and nurturing of existing plantations and floriculture unit by NSS, Friends of Nature (FON) club, student volunteers and faculty
- Ban on use of plastic and other environmentally hazardous materials. To sensitize students in this regard, NSS unit of the college organised Polythene and Bag collection competition on 19th Sept. 2016 whereby such litters within and outside the vicinity of the college campus were collected by students. 5th Semester Sec B/ 1st Semester Sec B/ and 1st Semester Sec D were adjudged 1st/2nd/3rd respectively. 5th Semester Sec B/ 1st Semester Sec B/ and 1st Semester Sec D were adjudged 1st/2nd/3rd respectively with cash award of Rs 3000/2000/1000 respectively.
- Usage of eco-friendly paper cup and plates during all college functions and events.
- Periodical cleanliness drive through social work within and in the vicinity of the campus.
- Construction of compost pit for bio-degradable matters.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Installation of Legal Aid Clinic in the college on 12th Sept 2016
- ICT enabled classrooms
- Launching of Tribal Museum
- Installation of LCD screen for serving information and notices.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Certificate course in ITE & Soft Skill launched in collaboration with NEILIT, Kohima (Dec . 2016)
2. Empanelment of Oking Hospital & Research Centre, Kohima (15th Sept. 2016)
3. Legal Aid Clinic Launched (12th Sept. 2016)
4. IQAC team accompanied by the Principal visited Pfutsero Govt. College (NAAC unassessed) for the 1st consultative meeting. (22nd Nov. 2016)
5. Tribal Museum launched (31st July 2017)
6. Upgraded existing floriculture unit with 2 additional green houses.
7. Classrooms made ICT enabled smart classrooms.
8. LED Lights installed to conserve energy.
9. LCD screen installed for serving notices and information thereby reducing usage of papers.
10. Golden Jubilee celebrated successfully on 9th Aug. 2017.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Attached as Annexure-III A/B

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Kindly refer to 6.14

7.5 Whether environmental audit was conducted?

Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Attached as Annexure-IV


8. Plans of institution for next year

- Introduction of Honors course in Sociology and Commerce Stream
- Revise Admission Policy
- Finishing touch for NAAC Peer Team Visit.
- Upgradation of Library infrastructure and maximizing IT facilities
- Upgradation of ICT enabled classrooms with installation internet facilities in all classrooms.
- Completion of UGC NERO & HUDCO 100 bedded Boys' Hostel and be made functional from June 2018 session.
- Completion of UGC NERO Sports Arena and be made functional from June 2018 session.

Name MOANUNGLA KEVICHUSA

Name

Signature 
Coordinator
IQAC
Kohima College Kohima


DR. WATIJUNGSHI
Principal
Kohima College, Kohima
Kohima: Nagaland
Signature of the Chairperson, IQAC

2.15. Annexure-I

Plan of Action by IQAC-Outcome

Plan of Action	Outcome
<ul style="list-style-type: none"> • To Launch Certificate Course in ITE & Soft Skill. • Empanelment of Hospital. • To open a Legal Aid Clinic. • To adopt and offer consultancy to NAAC un-assessed Pfutsero Government College. • To make classrooms ICT enabled smart classroom . • To install LED Lights in all the rooms of the college. • To instal LCD screen to serve notices and informations. • To upgrade existing floriculture unit. • To open Tribal Museum. 	<ul style="list-style-type: none"> • ITE & Soft Skill Certificate Course launched in collaboration with NEILIT, Kohima in Dec 2016. • Oking Hospital and Research Centre Empanelled on 15th Sept. 2016 • Legal Aid Clinic launched on 12th Sept. 2016. • IQAC Team visited Pfutsero Government College for the first day-long consultative meeting on 22nd Nov. 2016. • Classrooms made ICT enabled smart classrooms. • All rooms fitted with LED lights. • LCD screen installed. • Two additional Green Houses constructed to existing Floriculture unit. • Tribal Museum inaugurated on 31st July 2017.

1.3 Annexure II (A)

Alumni Feedback 2016-17

Suggestions:

1. To introduce more Vocational Courses for skill development.
2. More of Activity/Practical based in Curriculum.
3. Aggressive career counseling a must for 5th and 6th Semester.
4. Revision of Course Syllabus at regular intervals.

Action Taken:

Vocational Courses

1. Floriculture Unit opened in 2015 has been upgraded with two additional green houses in 2016-2017. The College has submitted blueprint of demonstration unit to the Govt. of Nagaland. First batch of students for certificate course in Floriculture has been admitted.
2. Cooking and Craft classes are conducted every year.
3. Annual Literary day is observed every year to enhance and tap the students' talent and potentials.
4. IT and Soft Skills certificate course introduced in Dec 2016.
5. Career Guidance programme is conducted every year for the final year students.
6. As the college is affiliated to Nagaland University, it is not authorized to make changes in the syllabus.

1.3. Annexure II (B)

Parents' Feedback 2016-17

On query regarding the choice of parents for admitting their children to the college, the reason reasons given were:

1. College of repute with qualified and highly experienced faculty.
2. Good and consistent academic record.
3. Affordably fee structure.
4. Adequate infrastructure and facilities for students.
5. Good ambience for academic activities due to the location of college being removed from distraction of town.
6. Lively co-curricular and extra-curricular activities.
7. Alumni parents admit their children to for them to experience the above reasons.

Some of the suggestions proposed by parents:

1. Library should be better equipped and made spacious.
2. To improve transportation facility.
3. To recruit more ministerial staff to help students while filling up of forms during admission and examination time.
4. To open more counters in the administrative office.
5. To make provision for more classrooms to accommodate students.
6. To upgrade courses.
7. Teachers to be more vigilant during invigilation duty.

Action taken by the college:

1. Library extension under RUSA underway.
2. An additional bus was donated by the ex- Chief Minister DR, Surhozelie Liezetsu.
3. Two ministerial staff appointed to help administrative section.
4. Ground floor of the Library Annexe may be utilised for classroom.
5. Certificate course in ITE and Soft Skill launched in Dec 2016. Certificate course in Floriculture launched in beginning of 2017. Sociology Department started since June session 2016. Commerce stream started since June session 2016.
6. Teachers are reminded to be diligent and vigilant during invigilation during every faculty meetings prior to commencement of examinations.

1.3 Annexure II (C)

Students' Feedback 2016-17

Some suggestions and grievances noted from the questionnaire feedback for students are summed up as follows.

College facilities:

Most of the students rated the various facilities of the college as very good. They were also happy for the provision of clean drinking water facility in each floor and for the construction of more toilets for both boys and girls.

Many students expressed dissatisfaction at the limited reading area in the library and requests for procurement of more copies of text book included in the syllabus were also received.

As far as canteen is concerned, many suggested addition of items in the menu at a subsidized rate. As for co-curricular activities like NCC, NSS, FoN club, most of the students rated excellent, though the ratings for transportation facility was poor.

Course/ academic activities:

Majority of the students expressed satisfaction with course coverage, teaching methods, sincerity and teacher's knowledge of the subject. However some lamented that the syllabus does not cover prospects for a vocational career.

That the seminars conducted in the classrooms and various assignments given to them to work in small groups have helped them in building up self- confidence and effectively enhance team work.

Suggestions:

A major complaint of the student community is the inadequate number of college bus. Hence the most popular demand is for more buses for students, followed by provision for more hostel facilities.

Students also expressed happiness with the mentoring programme, but suggested for more sessions with their mentors.

Suggestions were also received to hold activities and seminars where more students' participation can be involved. To enhance indoor and outdoor sports facilities in the college.

Introduction of vocational courses for skill development, in order to generate employability after graduation. To have vocational oriented career guidance and counseling sessions with photographers, journalists, artists and sports persons as resource persons.

Action Taken on Students' Feedback :2016-2017.

1. An additional bus for the college has been donated by the then honourable Chief Minister of Nagaland, Shri Shürhozelie Liezietsu.
2. A library hall constructed through RUSA funding is almost on the verge of completion. So the problem of limited reading space in the library will be solved soon.
3. Apart from reference books, current affairs manuals, more copies of text books recommended by the university has been procured.
4. A 100 bedded hostel for boys will be available from the next session
5. An indoor stadium is also on the verge of completion.
6. Shortage of ministerial staff has been addressed with the joining of one UDA and 2 LDAs to the college.
7. Vocational activities/ career guidance is organized every year
8. The college being affiliated to Nagaland University is not authorized to make changes in the syllabus.

7.3. Annexure-III (A)

Best Practice: Mentoring

The college has a unique admission policy conceptualized to aid and promote economically disadvantaged aspirants to achieve their educational dreams and to give academically weaker students a chance to find and develop their potentials.

The college is a destination for all Govt. Higher Secondary Schools pass-outs from the district who apply for admission are to be admitted in toto, irrespective of marks they obtained in their qualifying examination. 80% of the seats are normally filled up by this category of students most of whom are from rural areas with economically disadvantaged and illiterate backgrounds, some even from dysfunctional homes.

A noticeable common trait among many of such students was a sense of inhibition, low self esteem, lack of confidence, poor study habits and unrealistic future goals. Further, displaced from their rural homes and environs, many such students faced frustration and adjustment problems with their new surroundings, their peers and faculty members. Compounding these problems were also students with risky habits like substance abuse which contributed to decline in class attendance, lack of seriousness in their studies, and a general sense of demotivation.

Keeping in the mind the noble vision and mission that the institution enshrined, the need to develop a systemic one-on-one mentoring program to deal with the gargantuan predicament was deeply felt. A mentoring structure was developed and put into practice in 2012 and ever since then innovative ideas are added to enhance and refine this structure for effective mentoring of wards.

Key Aspects:

- To help students maintain a balance between academic excellence and personal growth.
- To retain students by meaningful involvement thereby minimizing dropout rate.

- To encourage increased participation in co-curricular and extracurricular activities.
- To strengthen student-teacher relationship.
- To encourage and assure that every student has a faculty to fall back on or consult in times of need.
- To help them discover new options and opportunities, set goals by making good future plans for educational and vocational choices.
- To help them have a better understanding of themselves vis-a-vis the society so as to enable them to cope effectively with life after they step out from the institution after graduation.

The Practice:

Formal mentoring begins soon after enrollment of new entrants to the college to help them settle down comfortably. Mentoring structure is strategized to provide the students with emotional and psychological support as well as information, guidance and encouragement.

The Mentoring Cell of the institution caters to the entire functioning of the program. The total number of the 1st semester students which is usually 600-650 students varying from year to year, is divided among the 50 plus faculty members, thereby each faculty is assigned 12-13 mentees. A common mentoring format devised by the Mentoring Cell is used by the mentors to record details of their respective mentees and keep track of their progression during the duration of stay in the college.

Mentors take the role of a counsellor and confidante and mentoring is always conducted on a one-on-one basis to maintain strict confidentiality. The formal sessions are held on Saturdays and free periods when class of a particular subject the mentee has not opted for is running. Should the need arise a mentee can approach the mentor at any free time during working hours.

Formal mentoring last for the entire 1st semester and is intensive in nature. Thereafter as mentees progress to subsequent semesters, the mentors keep track of their mentees and regular interaction is encouraged and maintained throughout their stay in the college.

In addition to mentor-mentee interactive sessions, a unique feature of the college regarding its mentoring system is the role played by the Principal himself who gives counseling and guidance to erring students individually and encouragement to others.

The mentoring Cell is linked up with the Student Counselling Cell. Two of our faculty members have undergone Mental Health Awareness-cum-Training for Teachers at the State Mental Hospital, Govt. of Nagaland. Problematic mentees needing special attention are referred to this cell. Also, the institution has resolved to invite Psychiatrists of the State Mental Hospital, Govt. of Nagaland, to address students on mental health once a year. The first of such talk program was held on 30th June 2016 with Dr. Viketoulie Pienyu, a renowned local Psychiatrist as the resource person.

When the mentees reach the final semester, it is mandatory for them to fill up an Alumni form furnishing all contact details. This mechanism has been developed to maintain mentee-mentor relationship even after they graduate from the college. Social networking tools like Facebook and WhatsApp Chatgroups has proved effective for this purpose.

Assessment Indicators:

This program has had positive impact on students, specially the de-motivated ones to change their attitude to academic pursuits. It has helped them develop better study habits by working out a plan for them to maintain a healthy balance between study and leisure. Class attendance has improved significantly in the case of students having high rate of absenteeism, self-esteem and confidence level has been buoyed up. This has helped them in coming out of reservation and timidity and have greater involvement in co-curricular and extra-curricular activities of the college.

Ever since the introduction of this program, there has been a gradual decline in drop-out rate as is evidenced the drop-out rate which was recorded at 2.44% in 2014-15 and a drastic decline of 0.42 in 2015-16.

Being conscious of the fact that many students have lofty and sometimes unrealistic aims, irrelevant to their interest, aptitude or financial situations, one of the thrust areas of mentoring was to help students make informed choices for

their future, academically as well as vocationally. It is heartening to see our passed-out students venturing out into hitherto uncharted fields and excelling in their chosen vocations and being productive citizens of society.

Mentoring is an ongoing process in the form of counselling, consultation and discussion even outside formal mentoring sessions. This has helped create a homely ambience in the college fostering a relaxed relationship between the teachers and the taught, not only during the students' tenure of college life but even beyond. Social networking tools like Facebook and WhatsApp is effectively utilized to stay in constant touch with graduated mentees.

7.3 Annexure III (B)

Best Practice: Inter-Departmental Seminar

The present system of imparting education to undergraduate students in Nagaland is chiefly to transfer established text-based knowledge and information. Teachers also do not give much effort to investigating and exploring their subject matters. Faculty, for the most part are indifferent towards research and lacked experience and procedural know-how of conducting seminars, workshops, conferences etc.

One of the ways in which institutions of higher education can meet the challenges thus posed is through research based knowledge and the prime source of such knowledge could be derived from research works carried out within the academic circles and this must be made an integral part of the education system.

Kohima College too was faced with the challenge of stimulating the research oriented bend of mind among its faculty members. If students' minds are to be opened up and be encouraged to have a spirit of enquiry, teachers needed to first prepare themselves to guide them. The concept of annual cycles of Inter-departmental seminar thus germinated and was adopted as one of the best practice of the college since 2014.

Key Aspects:

- To make the faculty and students more research oriented.
- To encourage interaction and collaboration among faculty of all departments.
- To create wide ranging vision in all aspects of knowledge which may help in administrative and developmental works database that can be useful in policies, help in assessment of social, political, economic status/disparities of our state.
- To generate a knowledge bank which can source materials for college annual journal.

The Practice:

The Research Cell of the college charts out the roster of the inter-departmental seminar. Every 3rd Saturday of the month is allocated to this practice. An annual cycle is rounded up when all departments complete their turn of presentation. Each department is expected to present at least two academically inclined papers on topics deemed relevant and of common interest to all departments. The proper procedure of a formal seminar is simulated to train faculty to conduct seminars and conferences on a bigger scale outside the confines of the college. All logistical preparations of the seminar are undertaken by the concerned department whose turn it is to conduct the seminar on the appointed day.

The existing departments in Arts stream of the college being English, Economics, Education, Functional English, History, Political Science, Sociology and Tenydie and the Commerce stream, the topics of the seminar are inter-disciplinary and wide ranging, covering not only syllabus based themes but as varied as culture studies, social problems, the Naga political

scenario and other such issues are articulated with the hope that these issues would further generate interest among the faculties to take up research in inter-disciplinary areas.

The interactive discussions are recorded and the papers are catalogued by the Research Cell for publication in the annual journal of the college-Impression. Further, it is used as reference for class room teaching as well as source materials for notes and assignment writings of the students and their own class room seminars.

Bolstered by the success of this practice and realizing the fundamental importance of promoting research culture even among student community, seminars on a smaller scale is conducted in the class room whereby students are made to organize the entire proceedings and they are made to present papers on a given topic. This forms a part of the students' internal assessment activities and marks are allotted based on their performance. In this manner foundation is laid by teaching them the basics of doing research work for them to pursue it at higher level as they progress academically after graduation.

As a part of this practice on a larger scale, the college has organized and conducted a number of state level and regional level seminars in the past few years

The 4th cycle of this annual feature was concluded in mid 2017 and the Research Cell will release the roster of the 5th cycle of the inter-departmental seminar shortly.

Assessment Indicators:

The inter-departmental seminar initiated with an objective to nurture research culture has seen rich dividends in the past few years. There is a marked change in the response of the faculty towards research based activities. Majority of the faculty has written at least one research paper, a number of which has been published in the college annual journal-Impression.

There is more co-ordination between the various departments of the college as this initiative has helped to develop strategies to foster research collaborations within the faculty members and agencies outside the college. Each such seminar has facilitated active and constructive interaction and discussion and the enthusiasm of the faculty has filtered down to the student community as well. The students of 5th and 6th semester of 2016 batch has done excellent research based micro-project work in their own neighbourhoods on environmental issues.

Ever since the inception of inter-departmental seminar as one of the best practices of the college, seminars/ workshops on state and regional level was organized on 5 occasions. Two of our faculty members have presented papers in national seminars and few others spoke as resource persons in district level seminars and other events and a number of faculty members have also published books. This practice has ignited the drive and desire in faculty to do research work and a number of them have registered for PhD.

7.6 Annexure IV

SWOC Analysis

Strengths:

- The college by being one of oldest college in the state, teachers are well experienced in their profession.

- Students with bare minimum marks, who otherwise would have no access to higher education due to high cut-off percentage eligibility criteria for admission in private colleges, find a space here due to the admission policy of the college of 100% intake of all Government school pass outs from the district. Such students form a majority of the students' population of the college and they come from interior rural areas, belonging to low income and BPL category. We provide them opportunity to pursue higher education at negligible fee structure.

These students acquire a college degree which opens up avenues to graduate to higher level of learning or even find gainful employment. Here our strength lies in the fact that most of the alumnae of our college have found placement in Government offices in varying degrees of status and position. This has proved beneficial to the college by way of their cooperation and prompt execution of official works of the college.

- Majority of the legislators, including the past two Chief Ministers of the state, the lone standing Members of Parliament (Rajya Sabha) and the lone standing Member of Parliament (Lok Sabha) and about twenty legislators of the state are our alumnae. Also, the present Chief Minister of the state is member of the college Advisory Board. Since inception of the college.

High ranking officials of central services and state services have passed through the portals of our college. One of the past Chief Secretary of the state, and a number of the present Commissioners and Secretaries of the state heading various Departments, a number of previous Deputy Commissioners of the capital and many senior administrative officers, legal officers, prominent businessmen and NGOs bigwigs comprises the gallery of our alumnae.

Such a galaxy of eminent personalities have and continue to support the college morally, materially and financially thus boosting up the morale of the college community at all times.

- There is co-operation and good rapport among the faculty, non-teaching staff and student community. A homely ambiance pervades the campus and students stay back in the campus long after class hours to play games, practice songs and other healthy hobbies. In the history of the five decades of its existence, the college is happy to record that there has never been any instance of unfortunate or unpleasant incidents.
- The location of the college is another strength of the college. Situated in a peaceful site of scenic beauty and calm surroundings, the far distance from the town provides a congenial atmosphere conducive to teaching and learning.
- The college also enjoys a vibrant and supportive PTA, Alumni Association and community who eagerly participate in all important events of the college.
- Students of the college are disciplined and participates in all activities, academic and non-academic. They shed off their inhibitions after a few months of their stay in the college and takes initiatives in many undertakings of the college activities. All responsibilities allotted to them are executed to the fullest satisfaction of the college authority.

Weaknesses:

- The admission policy of the college that entails 100% intake of students from Government Schools hailing interior rural areas of the district forms more than 70% of the student community of the college. Such students with poor schooling background and securing bare pass percentage enroll themselves in the college and continue to have problems in coping up with their studies even in the college. The remaining seats are filled up by students passing out from Private Schools of the District. As such, the college has very limited opportunity to enroll students on merit basis.
- The above stated admission policy is the root cause of our inability to compete result-wise with private colleges whose cut-off percentage for admission to their colleges are high.
- The hectic semester system with its vast curriculum impede implement more activities with stakeholders of the college.

- Expansion of infrastructure and learning resources, introduction of new streams and departments is not within our control due to the college being a Government run institute, subject to approval and sanction of the Government. It may be cited here that our request to the Government for opening up Commerce Stream and additional departments since 2006 could be materialized only in 2016.
- Another weakness of the college lies in the fact that there are only two college buses of which one is used to ply non-teaching staff. With a student strength of over 1500, and the college being located far from residential areas, students face acute transportation problems. No public transportation ply in the area and private taxis are expensive.
- A major set-back of the college is the running of a Government school in one block of the college building. The activities of the college disturb the school as much as theirs disturb the college.

Opportunities:

Many bright and promising students from other Districts seeking admission in the college are denied admission due to the earlier stated admission policy. The college is unable to even accommodate all the Private School students of the District due to space constraints.

If infrastructure is expanded, bright students from other Districts can be enrolled. With experienced teachers in its payroll, the college has bright prospects to make the institution a centre of excellence for higher education.

- If more Streams and Departments are sanctioned by the Government, the college will be in a position to cater to the educational needs of the economical deprived section of the society from interior rural areas, by giving them multiple options of Streams and Departments. Many such young people are compelled to give up their higher studies because of financial constraints to enroll themselves in Private Colleges offering more subject/stream options.
- The college has the potential to run Post Graduate classes as faculty members are experienced. Also, motivated by the previous NAAC Peer Team, many faculty members have earned and some on the verge of completion of their Ph.D. This would also help the economically weaker

section of the students' community to earn a Masters' degree, as the Nagaland University has very limited seats in the existing Departments.

- The college has the potential to produce noted sportspersons if provisions for proper facilities, gears and food supplements are provided. The college has in its roll national and state level sportsperson in cricket, boxing, archery, wrestling, football and taekwon-do. These students are Government sponsored sportspersons residing at the Indira Gandhi Sports complex, Kohima.
- Even in the co-curricular and extra-curricular activities, the college has the prospect to excelling higher with better facilities and financial aids. It may be cited here that two of our NCC cadets piloted the Hon'ble Vice President of India and the Chief Minister of Delhi during the guard of honour at the Republic Day parade at Delhi on 26th January 2016.

Challenges:

- The admission policy formulated by NGOs, noble as it may be, compels the college to take in students with pathetic marks. The greatest challenge faced by the college year after year is the struggle to make these academically weak students to earn a degree, which in itself is a Herculean task. The college has never had an opportunity to compete for University ranking.
- Owing to excessive pressure from various quarters, the college takes in excessive enrollment of students. Due to scarcity of classrooms, each semester can be divided only upto four sections, with every section accommodating 160-170 students. The student-teacher ratio far exceeds the one prescribed by the UGC. Under such circumstances, individualized attention to students in the classroom becomes impossible and can be augmented only during mentoring sessions.