

**INTERNAL QUALITY ASSURANCE CELL
KOHIMA COLLEGE
KOHIMA: NAGALAND**

**ACTION TAKEN REPORT
OF INTERNAL QUALITY ASSURANCE CELL, KOHIMA COLLEGE
2023-2024**

Resolution of the 1 st IQAC Meeting -4 TH AUGUST 2023	Action Taken
1.College Foundation day	1. College Foundation Day was observed on 9 th August 2023 with Mr.K. Puroh, retired professor, KCK as the special guest on this day. Scholars badge awards, Dr. Satuo Sekhose Star Pupil Award and Departmental Awards were given to the deserving students.
2.Research Project Grants from Directorate of Higher Education, Government of Nagaland	2. Based on the Research Grants received from the Directorate of Higher Education, the IQAC and R&DC have called for interested teachers to come with research proposals. Accordingly two group proposals were received, scrutinized and approved under this scheme. The two research projects approved by the college are: 1. <i>A Study of Change and Continuity : Traditional Architecture of the Angami Nagas</i> with Dr. Kekhrieseno Christina as the Principal Investigator along with other four CO PIs. 2. <i>A Study Examining the Impact of Social Media on the Academic Performance , Mental Health and Social Behaviour of College Students in Nagaland</i> with Dr. Evothung Ezung as the principal Investigator along with other four CO PIs.

3. Formation of Sports Committee	3. Sports Committee has been formed with the following members : 1. Mr. Ketholelie Terhüja as Convenor 2. Mr. Zavikhoto Phinyo 3. Mr. Vekhosa Thingo 4. Ms. Aosangla Longkumer 5. Ms. Seneli Apon Rengma 6. Mr. Thepfuzolie Sekhose (Phy Instructor) 7. KCKSC Games & Sports Secy 8. KCKSC Asstt. Games & Sports Secy The Sports Committee has successfully conducted all sports activities during the Annual College Sports Week 2023.
Resolution of the 2nd IQAC Meeting-29th August 2023	Action Taken
First meeting of Old and New IQAC Team	New IQAC Members have been appointed. These include 1. Principal -Chairman 2. Dr. Ketoukhrie-ü -Coordinator 3. Dr. Kekhrieseno Christina -Member 4. Ms. Khriezenuo Angami -Member 5. Ms. Tenoseno Angami - Member 6. Ms. Kevingonu Rose Rolnu - Member 7. Dr. Medongulie Zatsu - Member 8. Ms. Limayangla Pongener - Member 9. Ms. Ngiplon Rachel Chohwanglim - Member 10. Vice Principal - Nominee from Office Administration 11. Chairman Kruoliezou Colony - Nominee from local society 12. President, Alumni Association -Nominee from stakeholders 13. General Secretary, KCSC - Nominee from students
1. Distribution of work/ Criteria among IQAC members.	Distribution of works Institutional Profile: Dr. Ketoukhrie-ü (IQAC Coordinator) Criteria 1 (Curricular Planning & implementation) : Ms. Tenoseno Angami Criteria 2 (Teaching Learning process) : Ms. Kevingonu Rose Rolnu Criteria 3 (Research, innovation, and extension) : Dr. Ketoukhrie-ü

<p>2. Submission of Annual Quality Assurance Report (AQAR) 2022-2023.</p> <p>3. Review of NAAC Peer team recommendations</p> <p>4. Committee for Dr. Satuo Sekhose Star Pupil Award.</p> <p>5. Annual Action Plan for Departments and Cells.</p> <p>6. Mentoring of Oriental College, Kohima regarding NAAC Assesment.</p>	<p>Criteria 4 (Infrastructure and learning resources) : Dr. Medongulie Zatsu</p> <p>Criteria 5 (Student support and progression) :Ms. Limayangla Pongener</p> <p>Criteria 6 (Governance, Leadership, and Management): Ms. Ngiplon Rachel Chohwanglim</p> <p>Criteria 7 (Institutional values and Best Practices) : Ms.Khriezenuo Angami</p> <p>Further, Dr.Kekhrieseno Christina (member) IQAC has been selected as General Secretary, Ms.Khriezenuo Angami as Treasurer and Ms. Limayangla Pongener as Recorder of all KCK activities.</p> <p>AQAR related works have been initiated by the new IQAC team with the help of the old IQAC team.</p> <p>The IQAC members have given priority to the recommendations of the NAAC Peer Team particularly with regards to the Best Practice where the IQAC decided to replace Inter-departmental Seminar with another project.</p> <p>The IQAC also worked towards the extension of MOUs signed with other organizations for a period of one year with activities conducted for students. Some students centric MOUs have been signed such as MOU with NIELIT for Computer Education and Mahendra Educational Private Ltd for providing coaching regarding UPSC, SCC and other exams.</p> <p>More discussions will be taken up in the next meeting.</p> <p>Almost all departments and cells have submitted their annual Action Plans for the year 2023-2024. Accordingly they have conducted various programmes towards holistic educational system for the students.</p> <p>The IQAC members have visited Oriental College 2 times</p>
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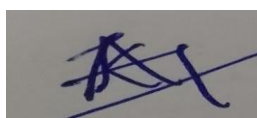
	towards their preparation for NAAC assessment.
Resolution of the 3rd IQAC Meeting -15th February 2024	Action Taken
1.AQAR Review and Submission	Review of AQAR related documents have been done. Reminders have been served to those cells and departments who could not provide all the required documents.
2. Annual Plan for 2024 FDP	Faculty Development Program on “Research and Publications in UGC Care list” was held on 26th April 2024. About 87 faculty from all over the state have attended.
Code of Conduct	Awareness on Code of Conduct has been incorporated as a part of the Orientation programme for students, staff and faculty members.
Staff Appreciation Day	The proposal regarding ‘Staff Appreciation Day’ for the ministerial staff has been taken to authority for future discussion.
Workshop on Filing System	A program on ‘Filing System’ for the ministerial staff was planned in collaboration with Administrative Training Institute, Government of Nagaland but could not materialize due to engagements of ATI officials. Instead a Workshop on Public Finance Management System has been conducted for staff and faculty.
3. Commemoration of Days of National and International Importance	A list of days of national and international importance has been provided by the IQAC. Accordingly, departments and cells have observed these important days. Reports have been submitted on various programmes.
4. To expedite Audits	Gender Audit has been entrusted to Women Cell and Green Audit has been entrusted to EVS Department and Friends of Nature with the support of IQAC.

<p>5. Review of Institutional Best Practices</p> <p>6. Students' Feedback and Action taken report to be submitted by every department.</p> <p>7. Students Redressal System.</p>	<p>The IQAC decided to replace Inter-departmental Seminar with the <i>Bridge Project –Connecting Higher Educational Institution with Local Communities</i>. The Bridge Project has been assigned to Smt. Khriezenuo Angami as the convenor along with other members to explore the possibility of extending services to GMS Kruoliezou and Kruoliezou Ward, Billy Graham road especially related to cleanliness of the colony.</p> <p>Cultural Conservation: More activities have been initiated to carry forward cultural conservation such as observing cultural Wednesdays, annual cultural days, formation of Cultural Club and Traditional Knowledge Committee, engaging in research on traditions and culture and developing new academic courses on Indigenous knowledge.</p> <p>Student Satisfaction Survey has been conducted successfully and all faculty members have been reminded about the need to improvise their performances for more efficiency.</p> <p>Students' Grievance and Redressal system has been streamlined. Academic and exam related will be deal by the Principal, VP, HODs and IQAC. While non-academic matters will be dealt by Students Welfare Committee.</p>
<p>Resolution of the 4th IQAC Meeting (IQAC-Faculty Meeting) -20th February 2024</p>	<p>Action Taken</p>
<p>1. To present the AQAR before the faculty members and approve it in the faculty meeting.</p> <p>2. Last NAAC Peer Team Recommendations</p> <p>3. Latest NAAC reforms</p>	<p>AQAR 2022-2023 has been prepared, presented before the faculty meeting and has been uploaded in the NAAC portal.</p> <p>NAAC Peer Team Recommendations have been discussed with the faculty members.</p> <p>Latest NAAC Reforms of 2024 have been intimated to the faculty members.</p>

<p>4.IQAC Annual Plans for 2024</p>	<p>Faculty members have been informed about the IQAC Annual Plans for 2024 and suggestions have been invited.</p>																					
<p>Resolution of the 5th IQAC Meeting -27th February 2024</p>	<p>Action Taken</p>																					
<p>1.IQAC Budget for 2024</p> <p>2.To organize a State Level Seminar on ‘Research and Publications in UGC Care list’</p> <p>3.Staff Appreciation Day :</p> <p>4.Bridge Project Committee:</p> <p>5.Dr. Satuo Memorial Award Committee was formed. Every department will nominate one student.</p>	<p>From the amount collected from quality fees for all quality initiatives, 50% has been kept aside as reserved for assessment purpose and the remaining 50% has been used for conducting FDPs, Workshops and Seminars and for the conduct of various programmes of the cells/committees and office maintenance. Proper account is maintained and submitted to Internal Audit Committee and has been audited.</p> <p>A one-day State Level Faculty Development on Academic Writing And Research Publications in UGC Car Listed Journals has been successfully conducted with Prof. N. Das from Nagaland University, Department of English as the resource person. 87 faculty members from colleges all over the state have attended.</p> <p>The house agreed to organize Staff Appreciation Day on the 6th September.</p> <p>A committee for the Bridge Project was formed with the following members: -</p> <table border="0"> <tr> <td>Convener</td> <td>-</td> <td>Smti. Khriezenuo</td> </tr> <tr> <td>NSS</td> <td>-</td> <td>Shri. Zavikhoto</td> </tr> <tr> <td>NCC</td> <td>-</td> <td>Smti. Vengotalü</td> </tr> <tr> <td>FON</td> <td>-</td> <td>Smti. Dziesebeinuo Yhome</td> </tr> <tr> <td>Red Ribbon</td> <td>-</td> <td>Smti. Tiakumla</td> </tr> <tr> <td>Swachh Bharat</td> <td>-</td> <td>Shri. Nohol</td> </tr> <tr> <td>Staff</td> <td>-</td> <td>Shri. Kiyazhalie</td> </tr> </table> <p>A Committee for execution of Dr. Satuo Sekhose Star Pupil has been formed consisting of IQAC members and all HODs with Vice Principal and Principal. It has been decided that all HODs will nominate students from their departments having all the requisite criteria such as good in</p>	Convener	-	Smti. Khriezenuo	NSS	-	Shri. Zavikhoto	NCC	-	Smti. Vengotalü	FON	-	Smti. Dziesebeinuo Yhome	Red Ribbon	-	Smti. Tiakumla	Swachh Bharat	-	Shri. Nohol	Staff	-	Shri. Kiyazhalie
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<p>Review of Admission Policy:</p>	<p>academics, good moral behavior, good attendance and participation in college activities. Among all the nominees, the student scoring the highest vote will be awarded the Dr. Satuo Sekhose Star Pupil Award.</p> <p>This will be done in the next Admission Committee Meeting.</p>																	
<p>Resolution of the 6th IQAC Meeting -30th April 2024</p>	<p>Action Taken</p>																	
<p>1.Induction of newly transferred teachers in the Committee List of the College. The following teachers were placed in the different committees/cells.</p> <p>2.Principal will be consulted for the appointment of members in the NCC cell.</p> <p>3.Review of One -Day State-Level Faculty Development Program held on 26th April, 2024.</p>	<table border="1" data-bbox="695 548 1490 1161"> <thead> <tr> <th data-bbox="695 548 1073 590">Names of the Teachers</th> <th data-bbox="1073 548 1490 590">Committees/ Cells</th> </tr> </thead> <tbody> <tr> <td data-bbox="695 590 1073 663">Shri. Mhalevolie Solo</td> <td data-bbox="1073 590 1490 663">Canteen& Disaster</td> </tr> <tr> <td data-bbox="695 663 1073 737">Dr. Thoshushie Katiry</td> <td data-bbox="1073 663 1490 737">Canteen &Disaster</td> </tr> <tr> <td data-bbox="695 737 1073 810">Smti. Diezeno Tase</td> <td data-bbox="1073 737 1490 810">Magazine & NSS</td> </tr> <tr> <td data-bbox="695 810 1073 884">Smti. Faustina</td> <td data-bbox="1073 810 1490 884">Anti-Sexual Harassment Cell & Women Cell</td> </tr> <tr> <td data-bbox="695 884 1073 957">Smti. Grace Seb</td> <td data-bbox="1073 884 1490 957">Canteen & Disability</td> </tr> <tr> <td data-bbox="695 957 1073 1083">Dr. Azhanuo Peki</td> <td data-bbox="1073 957 1490 1083">Sports Committee Also replacing Aosangla Longkumer</td> </tr> <tr> <td data-bbox="695 1083 1073 1161">Smti. Kevilenuo Kemp</td> <td data-bbox="1073 1083 1490 1161">Convener of Canteen</td> </tr> </tbody> </table> <p>Dr. Thoshushie Katiry has been made the in-charge of NCC Boys Wing.</p> <p>More FDPs and workshops to be organized for faculty, staff and students.</p>		Names of the Teachers	Committees/ Cells	Shri. Mhalevolie Solo	Canteen& Disaster	Dr. Thoshushie Katiry	Canteen &Disaster	Smti. Diezeno Tase	Magazine & NSS	Smti. Faustina	Anti-Sexual Harassment Cell & Women Cell	Smti. Grace Seb	Canteen & Disability	Dr. Azhanuo Peki	Sports Committee Also replacing Aosangla Longkumer	Smti. Kevilenuo Kemp	Convener of Canteen
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<p>Resolution of the 7th IQAC Meeting – 27th May 2024</p>	<p>Action Taken</p>																	
<p>Meeting Resolution:</p> <p>1. AQAR 2023-2024:</p> <p>2. MOUs:</p> <p>3. Audits:</p>	<p>Preparation for the next AQAR for the session July 2023 to June 2024 has started.</p> <p>Dr. Ketoukhrie-ü has agreed to take charge of renewal of MOUs with the help of concerned cells. Some MOUS have been renewed.</p> <p>Gender Audit has been conducted with the initiative of the</p>																	

<p>4. Bridge Connecting Institution with Local Communities</p> <p>5. Call for Proposal for the Research Projects funded by IQAC, KCK and Office of the Principal, KCK.</p> <p>6. SIDA-AAS-SPPU Methodology Workshop</p> <p>7. To Provide Document Sample Formats to Cells and Departments.</p> <p>8. To request Excelogics to maintain all the college data year wise without removing the old ones from the college website.</p>	<p>Women Cell in collaboration with department of Women resource Development, Government of Nagaland.</p> <p>For Green Audit, department of EVS and FON have been consulting Nagaland Pollution Control Board.</p> <p>Smt. Khriezenuo, the in-charge along with her committee members have made plans to start the community engagement works with GMS Kruoliezou and Kruoliezou ward and Kohima Village.</p> <p>Screening and Selection of research proposals has completed and two research teams have been granted the Research Grant funded by IQAC, Kohima College and Office of the Principal. The actual work will start form 1st August 2024.</p> <p>This could not be implemented due to some changes in the programme of the proposer.</p> <p>Some Sample documents have been provided. More will be provided in the next semester.</p> <p>This issue will be taken up in the next MOU meeting with Excelogics.</p>
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(DR. KETOUKHRIE-Ü)
IQAC COORDINATOR, KOHIMA COLLEGE, KOHIMA

