

KOHIMA COLLEGE

KOHIMA, NAGALAND

*(Affiliated to Nagaland University, Nagaland & UGC recognized under Section 2 (f) and 2(B)
of the UGC Act 1956 and NAAC Accredited)*



IQAC MEETING MINUTES AND RESOLUTION ACADEMIC YEAR 2023-2024

**By Internal Quality Assurance Cell
Kohima College, Kohima
Nagaland**

Kohima College, Kohima
Billy Graham Road, Kruoliezou
Kohima, Nagaland-797003
<https://www.kohimacollege.ac.in>
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**INTERNAL QUALITY ASSURANCE CELL
KOHIMA COLLEGE
KOHIMA: NAGALAND**

**No.KCK/IQAC-MET-MIN/2023-24/01
Venue: Principal's Office
Time: 12:00 noon**

Dated: Kohima, 4th August 2023

Meeting Minutes

A joint meeting of IQAC and Research and Development Cell was held at the Principal's office. The principal welcomed all the members and placed the agenda for discussion.

Agenda:

- 1. College Foundation day**
- 2. Research Project Grants from Directorate of Higher Education, Government of Nagaland**
- 3. Formation of Sports Committee**

Resolution

1. Commemoration of College Foundation Day on 9th August 2023.

- i. Befitting the occasion and to make it more solemn, it was agreed that all awards for excellence like Scholar's Badge, Alumni Meritorious Award, Star Pupil Award and departmental awards to be given on this day.
- ii. Mr.K. Puroh, retired professor, KCK, to be invited as special guest on this day. Mr.Keneiilesa to contact Mr. Puroh.
- iii. Star Pupil Award to be given away by a family member of Lt. Dr. Satuo.
- iv. A tentative programme was chalked out as follows.

| | |
|--|-----------------|
| Chairperson | : Mr Keneiilesa |
| Welcome address | : Principal |
| Special songs from faculty (old timers) and students | |
| Awards | : IQAC |
| Prayer | : Kedo Peseyie |

- v. Work distribution
- | | |
|--|----------------------|
| a. Bouquets for guests (3 nos) | : Dr. Konei |
| b. Refreshments (150 people) | : Dr. Konei and Lona |
| c. Printing of programme/Certificates/ Invitation card/banner | : IQAC |
| d. Stage decoration | : Commerce dept. |
- vi. An amount of Rs. 15000/- (fifteen thousand) and Rs.5000/- (five thousand) was sanctioned for refreshment and bouquets respectively.

2. Research Project

- i. Principal informed the house about the receipt of Rs. 7, 50,000 (Seven lakh fifty thousand) from the Directorate of Higher Education, Nagaland towards Research project for the college.
- ii. With the objective to involve more number of faculties in research work, it was decided that group project would be encouraged.
- iii. Research and Development Cell was entrusted to formulate the policy/ guidelines pertaining to the selection and sanction of money for the same. A sub clause on utilization of 'Institutional overhead' may also be added.

3. Formation of Sports Committee

The house agreed to constitute a 'Sports Committee' which will look after all sports related activities within and outside the college, when need arises for the students to represent the college.

4. The request from the commerce students to have a separate t-shirt was turned down. The members agreed not to entertain such requests from any other departments.
5. The college to procure a paper shredding machine.
6. All answer scripts to be collected and systematically kept year wise at the waste collection centre, to be disposed off after a period of 3 years.
7. Alumni cell to remind the Alumni Association members for the computer sets promised to be donated to the college during NAAC PT visit. It was decided that our requirements be listed and submitted to them.
8. Request for the need of office space and computer sets by the Research and Development Cell was also placed before the Principal. The possibility of utilizing one of the 3 store rooms as RDC office was also discussed, for which a proper sorting and stacking of materials in the store rooms has to be done.

4/8/23

IQAC meeting.

| <u>Name</u> | <u>Signature</u> |
|------------------------------|------------------|
| 1. Dr. Kekhuiscano Christina | |
| 2. Megouono | |
| 3. Zenimus SDB | |
| 4. Kaholi Chishi | |
| 5. Lana Katiry | |
| 6. Dr. Konei Nakhuo | |
| 7. Temjeniale | |
| 8. SONGSEMILLA | |
| 9. Dr. Vitsosie Vupen | |
| 10. Kereitese Naikhe | |
| 11. Medoseno Ithapo | |
| 12. Dr. Evothung Egong | |
| 13. Dr. Eunice Alungu | |
| 14. Dr. Ketoukheie | |
| 15. Dr. Medongulie Zalm | |
| 16. Dr. Peterino Chose | |



**INTERNAL QUALITY ASSURANCE CELL
KOHIMA COLLEGE
KOHIMA: NAGALAND**

No.KCK/IQAC-MET-MIN/2023-24/02
Venue: Principal's Office
Time: 12:00 noon

Dated: Kohima, the 29th August 2023

The first meeting of the Old and New IQAC members was held on 29th August 2023 at 12:00 noon in IQAC Office, Kohima College, Kohima. The meeting began with a welcome note by the former IQAC Coordinator Ms. Sungjeminla.

- Agenda:** 1. Distribution of work/ Criteria among IQAC members.
2. Submission of Annual Quality Assurance Report (AQAR) 2022-2023.
3. Any other matter relating to IQAC, Kohima College.

Meeting Resolution

Agenda 1: The members distributed the criteria as follows:

Part A: Institutional Profile: Dr. Ketoukhrie-ü

PART B:

- | | |
|--|-------------------------------------|
| Criteria 1 (Curricular Planning & implementation) | : Ms. Tenoseno Angami |
| Criteria 2 (Teaching Learning process) | : Ms. Kevingonu Rose Rolnu |
| Criteria 3 (Research, innovation, and extension) | : Dr. Ketoukhrie-ü |
| Criteria 4 (Infrastructure and learning resources) | : Dr. Medongulie Zatsu |
| Criteria 5 (Student support and progression) | : Ms. Limayangla Pongener |
| Criteria 6 (Governance, Leadership, and Management) | : Ms. Ngiplon Rachel Chohwanglim |
| Criteria 7 (Institutional values and Best Practices) | : Ms. Khriezenuo Angami |

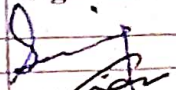
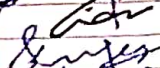

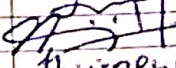
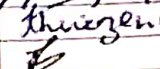

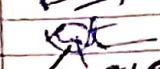
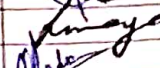
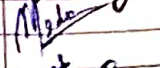




Further, Dr. Kekhrieseno Christina (member) IQAC has been selected as General Secretary, Ms. Khriezenuo Angami as Treasurer and Ms. Limayangla Pongener as Recorder of all KCK activities.

Agenda 2: The members decided to submit the AQAR 2022-2023 in the month of October 2023. For this work, the old IQAC team will assist the new team in compiling and uploading the AQAR. In order to facilitate the timely submission of AQAR, the new coordinator will issue notification to all faculty members for submission of OC/RC/Workshop/ Paper presentation in Seminars and Conferences/ publications (July 2022- June 2023) and also to all the Cells/ Departments to submit their reports (activities/ students' progression and result analysis) from July 2022- June 2023 on or before 16th September 2023.

Agenda 3: Other Matters relating to IQAC, Kohima College.

1. The new IQAC members have to study and examine the various policies for quality enhancement of the college, NAAC Peer Team recommendations, eligibility criteria for late Dr. Satuo Sekhose Star Pupil Award and Organogram of the college.
2. Memorandum of Understanding (MOUs) need to be renewed every year and must cater to the needs of the students and must be fully functional.
3. Annual Plan of Action must be prepared and carried out. Each cell and department will be asked to submit their Plan of Action, Objectives, Estimated budget and expected outcomes.
4. Mentoring of non-assess college particularly of Oriental College, Kohima must be continued.
5. It is also decided that the Mass Media team will be requested to upload the books and articles, seminar/ conference papers presented by faculty in the college website.
6. Suggestion for observation of Staff Appreciation was also discussed. Matter will be put up before the college authority for final approval.
7. One brand new Laptop was handed to the new IQAC Coordinator for IQAC related works.
8. The old IQAC team will hand over the files and other policy documents as and when the pending projects are completed.

Members Present

| Sl. No | Name | Designation | Signature |
|--------|--------------------------------|---------------------|---|
| 1. | Mr. Kencileisa Neikha | Vice Principal |  |
| 2. | Ms. Sungjeminla | Assistant Professor |  |
| 3. | Dr. Konei Nakhro | Assistant Professor |  |
| 4. | Ms. Lona Katiry | Assistant Professor |  |
| 5. | Ms. Kekhrieseno Christina | IQAC member |  |
| 6. | Ms. Khriezenuo Angami | IQAC member |  |
| 7. | Ms. Tenoseno Angami | IQAC member |  |
| 8. | Ms. Kevingonu Rose Rolnu | IQAC member |  |
| 9. | Dr. Medongulie Zatsu | IQAC member |  |
| 10. | Ms. Limayangla Pongener | IQAC member |  |
| 11. | Ms. Medoseno Genevieve Thapo | IQAC member |  |
| 12. | Ms. Ngiplon Rachel Chohwanglim | IQAC member |  |
| 13. | Dr. Ketoukhrie-Ü | IQAC Coordinator |  |



(DR. VITSOSIE VUPRU)
Principal
Kohima College, Kohima

Principal
Kohima College
Kohima



(DR. KETOUKHRIE-Ü)
IQAC Coordinator
Kohima College, Kohima

Coordinator
IQAC
Kohima College Kohima



**INTERNAL QUALITY ASSURANCE CELL
KOHIMA COLLEGE
KOHIMA: NAGALAND**

No.KCK/IQAC-MET-MIN/2023-24/03
Venue: IQAC Office
Time: 12:00 noon

Dated: Kohima, 15th February, 2024

Agenda:

- 1. AQAR Review and Submission**
- 2. Annual Plan for 2024**
- 3. Commemoration of days of International and National Importance**
- 4. Audits**
- 5. Review of Institutional Best Practices**

Meeting Resolution:

Agenda 1: AQAR to be updated and submitted. There shall be a combined meeting of IQAC-Faculty on 20th Feb, 2024.

Agenda 2: The house agreed to make the following activities and programmes for Annual Plan 2024:

- To organise one Faculty Development Program on “Research and Publications in UGC Care list”. Probable date maybe in later part April on a working Saturday.
- One day workshop on ‘An awareness on Code of Conduct’ with the teaching and non-teaching faculty.
- A proposal for the ‘Staff Appreciation Day’ for the ministerial staff. This will be finalised with the higher authority.
- To conduct a program on ‘Filing System’ for the ministerial staff. Smti. Lily will be requested to organise the resource person for the same.

Agenda 3: Commemoration of International Day and Events. Different departments and cells will be entrusted to organise such programmes according to the nature of the events. Dr. KetoukhrieÜ will make the list for these events.

Agenda 4:

Audits:

- a. Green/ Energy Audit will be initiated by EVS and Friends of Nature in consultation with Nagaland Pollution Control Board, Dimapur.
- b. Gender Audit will be initiated Women Cell, Kohima College with external help from Department of Women Resource Development, Government of Nagaland.

Agenda 5:

Institutional Best Practices:

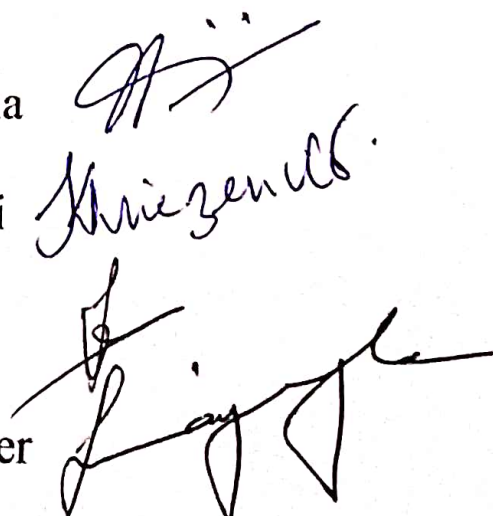
- a. The house agreed to incorporate a new best practice of the college in line with community engagements and services. The new best practice is entitled as **“Bridge Project: Connecting Academic Institution with local communities”**. Smti. Khriezenuo has been given the responsibility to spear head this project. Details will be taken up in the next meeting.
- b. **Cultural Conservation:** The other best practice to be carried out with more vigour.




Other discussions

- a. Make an annual IQAC calendar
- b. Feedback to be collected in hard copy for the present semester. Action taken report to be submitted by every department.
- c. Students Redressal System. In charge to Internal Complaint Committee. For academic complaints, further discussion will be taken up with the higher authority.

Members present:

1. Dr. Kekhrieseno Christina
2. Smt. Khriezenuo Angami
3. Smt. Tenosenuo Angami
4. Smt. Limayangla Pongener



5. Smt. Kevingonu Rose Ralnu 
6. Dr. Ketoukhrieü 
7. Dr. Medongulie Zatsu 

Recorded by



(DR. KEKHRIESENSO CHRISTINA)
Secretary, IQAC
Kohima College, Kohima



(DR. VITSOSIE VUPRU)
PRINCIPAL
KOHIMA COLLEGE, KOHIMA
NAGALAND

Principal
Kohima College
Kohima



(DR. KETOUKHRIE-Ü)
IQAC COORDINATOR
KOHIMA COLLEGE, KOHIMA
NAGALAND

Coordinator
IQAC
Kohima College Kohima



**INTERNAL QUALITY ASSURANCE CELL
KOHIMA COLLEGE
KOHIMA: NAGALAND**

**No. KCK/IQAC-MET-MIN/2023-24/04
Venue: Conference Hall
Time: 12:00 noon**

Dated: Kohima, the 20th February, 2024

IQAC-Faculty Meeting

**Date: 20th February 2024
Time: 12:00 noon
Venue: Conference Hall**

**Chairperson: Dr. Christina Kekhriesenuo,
Secretary IQAC, KCK
&
Associate Professor & HOD, Sociology**

Order of the Programme

- 1. Welcome Note : Chairperson**
- 2. Latest NAAC Reforms : Dr. Vitsosie Vupru, Principal, KCK**
- 3. NAAC 3rd Cycle Result and Recommendations : Dr. Ketoukhrie-ü,
IQAC Coordinator, KCK**
- 4. Presentation of AQAR : Criterion In-charges**
- 5. IQAC Annual Plans 2024 : Smt. Kevingonu Rose Rolnu**
- 6. Feedbacks and Suggestions : Open**

Meeting Minutes of IQAC-Faculty Meeting

The combined meeting of IQAC and Faculty members Kohima College, College was held on 20th February in Conference Hall to discuss the following agenda. The meeting was chaired by Dr. Kekhrieseno Christina, Secretary, IQAC, Kohima College, Kohima.

Agenda:

1. To present the AQAR before the faculty members and approve it in the faculty meeting.
2. Last NAAC Peer Team Recommendations
3. Latest NAAC reforms

Presentation and Discussions

1. Presentation on the latest NAAC Reforms was presented by Dr. Vitsosie Vupru, Principal, KCK who highlighted the introduction of binary system where the institutions will be assessed based on maturity. He emphasized the needs to pursue more quality initiative works by the faculty members specially focusing on the need to improve the teaching- learning activities.
2. Presentation on NAAC 3rd Cycle Result and Recommendations was given by Dr. Ketoukhrie-ü, IQAC Coordinator, KCK, who focused on the need to give special attention to weak areas and to improve upon.
3. All the 7 Criterion of AQAR were presented by criterion incharges of IQAC.
4. IQAC Annual Plans 2024 was presented by Smt. Kevingonu Rose
5. Feedbacks and Suggestions :
 1. It was suggested by some faculty members to come up with IQAC Calander for the year.
 2. It was also suggested to provide grants to teachers for research and publications.



(DR. VITSOSIE VUPRU)
Principal
Kohima College, Kohima

Principal
Kohima College
Kohima



(DR. KETOUKHRIE-Ü)
IQAC Coordinator
Kohima College, Kohima

Coordinator
IQAC
Kohima College Kohima

ATTENDANCE FOR IQAC FACULTY MEETING ON 20TH FEBRUARY 2024

| SL.NO | NAME | DEPARTMENT | DESIGNATION | SIGNATURE |
|-------|------------------------|-------------------|---------------------|-------------|
| 1 | Vitsolenwo Yhona | History | Assistant professor | [Signature] |
| 2 | Dr. Medongali Zatsu | Economics | " | [Signature] |
| 3 | Kukuovovovo DOZO | History | Asso. prof. | [Signature] |
| 4 | Dr. Peluino Chere | EUS | Asst. Prof. | [Signature] |
| 5 | Limayangla Pongener | English | Asst. Prof. | [Signature] |
| 7 | Medoseno Thapo | EVS | Asst. Prof. | [Signature] |
| 8 | Khorezenwo | English | Assoc Prof. | [Signature] |
| 9 | Sungjeminga | English | Assoc - Prof | [Signature] |
| 10 | Dr. Kokuankwano | Tenjisidii | Asst. Prof. | [Signature] |
| 11 | Dyerenwino | Tenjisidii | Asst. Prof. | [Signature] |
| 12 | Dr. Medongali Baikhano | Tenjisidii | Asst. Prof. | [Signature] |
| 13 | Ako Sano | Tenjisidii | Assoc. Prof | [Signature] |
| 14 | Vengotaku Vero | Pol. Science | Asst. Prof. | [Signature] |
| 15 | Nokosenwo Nwula Pupa | Commerce | Asst. Prof. | [Signature] |
| 16 | Aosangla Longlumer | Sociology | Asst. Prof. | [Signature] |
| 17 | KHEKALI SENA | Commerce | " | [Signature] |
| 18 | Grace Sib | History | " | [Signature] |
| 19 | CHERYL KEVICHUSA | FUNCTIONAL ENG | " | [Signature] |
| 20 | Nekkhienwo Mephu | Technical Eng. | " | [Signature] |
| 21 | Dr. Visizidii | Education | Asst. Prof. | [Signature] |
| 22 | SENELI APON | SOCIOLOGIT | " | [Signature] |
| 23 | Porkula Longlumer | Sociology | Asst. Prof. | [Signature] |
| 24 | Josotlu | Education | Assoc. Prof. | [Signature] |
| 25 | Viserenwo Thainwo | Sociology | Asst. Prof. | [Signature] |
| 26 | Dr. Azhanwo Peki | Education | Asst. Prof. | [Signature] |
| 27 | Kemlano Kemp | Education | Asst. Prof. | [Signature] |
| 28 | Mhalezolie Kone | Tenjisidii | Assoc Prof | [Signature] |
| 29 | Kevinonu Rose Kolbu | Political Science | Assoc. Prof | [Signature] |
| 30 | Dr. Kekhrieseno Chintu | Sociology | Assoc. Prof | [Signature] |
| 31 | TENBENWO AN (AM) | HISTORY | Assoc. Prof | [Signature] |
| 32 | DIEZENO TASE | ENGLISH | Asst. Prof | [Signature] |
| 33 | Kaholi Chishi | VIP | Assoc. Prof | [Signature] |
| 34 | LITY AN (AM) | Asso Professor | Asso Prof | [Signature] |
| 35 | N. Nzenbeni Yankhwa | Economic | Asso. Prof. | [Signature] |
| 36 | Kokhosenwo dezerie | Commerce | Asst. Prof. | [Signature] |



**INTERNAL QUALITY ASSURANCE CELL
KOHIMA COLLEGE
KOHIMA: NAGALAND**

No.KCK/IQAC-MET-MIN/2023-24/05
Venue: IQAC Office
Time: 12:00 noon

Dated: Kohima, 27th February 2024

Meeting Minutes

The IQAC members of Kohima College, Kohima including the Principal had a meeting and discussed the following agenda and adopted the following resolution

Agenda:

1. Annual Budget for IQAC activities from quality fee
2. Faculty Development Programme
3. Staff Appreciation Day
4. Best Practice
5. A Committee to nominate students for Dr. Satuo Sekhose Star Pupil Award
6. Review of Admission Policy

Meeting Resolution

1. **IQAC Budget for 2024:**
 - a. 50% of the budget to be reserved for assessment purpose and the remaining 50% will be distributed to the cells/committees to function.
 - b. The other budgets will come under various headings:-
 - i. Renewal of MOU's
 - ii. Cells/committees
 - iii. FDP's and Seminars
 - iv. Office maintenance
2. **To organize a State Level Seminar on 'Research and Publications in UGC Care list'**
 - i. Registration fee at 500/-
 - ii. 1 participant from all Govt. College and from the Private Colleges in Kohima
3. **Staff Appreciation Day** : The house agreed to organize **Staff Appreciation Day** on the 6th September.
4. **Bridge Project Committee:** A committee for the second Best Practice was formed with the following members: -

| | | |
|------------|---|--------------------------|
| Convener | - | Smti. Khriezenuo |
| NSS | - | Shri. Zavikhoto |
| NCC | - | Smti. Vengotalü |
| FON | - | Smti. Dziesebeinuo Yhome |
| Red Ribbon | - | Smti. Tiakumla |

5. Dr. Satuo Memorial Award Committee was formed. Every department will nominate one student.

1. Principal
2. HoDs
3. IQAC members

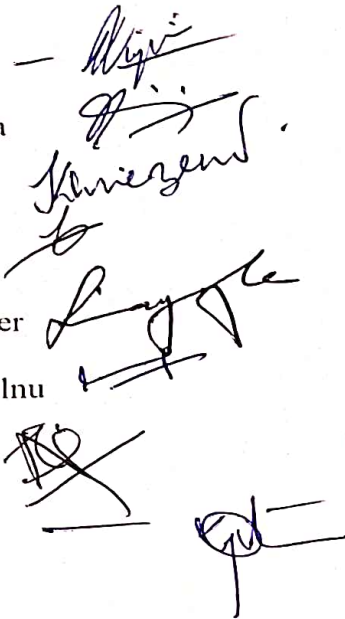
The criteria for selection are: -

- i. Academic Record
- ii. Discipline
- iii. Attendance
- iv. Participation in co-curriculum and extra curriculum.


6. Admission Policy: the present Admission policy expires this year, hence a meeting will be held on 29th Feb, for discussion on the new admission policy with the Hod's and IQAC members.


Members present:


1. Dr. Vitsosie Vupru
2. Dr. Kekhrieseno Christina
3. Smt. Khriezenuo Angami
4. Smt. Tenosenuo Angami
5. Smt. Limayangla Pongener
6. Smt. Kevingonu Rose Rolnu
7. Dr. Ketoukhriëti
8. Dr. Medongulie Zatsu



Recorded by


(DR. KEKHRIESENO CHRISTINA)
Secretary, IQAC
Kohima College, Kohima


(DR. VITSOSIE VUPRU)
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Kohima College Koh



**INTERNAL QUALITY ASSURANCE CELL
KOHIMA COLLEGE
KOHIMA: NAGALAND**

No.KCK/IQAC-MET-MIN/2023-24/06

/Dated: Kohima, 30th April, 2024

Venue: Principal's Office

Time: 12:00 noon

Meeting Minutes

1. The meeting was call to appoint the newly transferred teachers in the Committee List of the College. The following teachers were placed in the different committees/cells.

| Sl. No | Names of the Teachers | Department | Committees/ Cells |
|--------|-------------------------|-------------------|---|
| 1. | Shri. Mhalevolie Solo | Political Science | Canteen& Disaster |
| 2. | Shri. Thoshushie Katiry | Education | Canteen & Disaster |
| 3. | Smti. Diezeno Tase | English | Magazine & NSS |
| 4. | Smti. Faustina | Sociology | Anti-Sexual Harassment Cell & Women Cell |
| 5. | Smti. Grace Seb | History | Canteen & Disability |
| 6. | Dr. Azhanuo Peki | Education | Sports Committee Also replacing Aosangla Longkumer |
| 7. | Smti. Kevilenuo Kemp | Education | Convener of Canteen |

2. Principal will be consulted for the appointment of members in the NCC cell.
3. The house reviewed the One -Day State-Level Faculty Development Program held on 26th April, 2024. The participants in their feedbacks requested for more FDP's of various nature in the future.

Members present:

1. Dr. Vitsosie Vupru
2. Dr. Kekhrieseno Christina
3. Smt. Khriezenuo Angami
4. Smt. Tenosenuo Angami
5. Smt. Limayangla Pongener
6. Smt. Kevingonu Rose Rolnu
7. Dr. Ketoukhrieü
8. Dr. Medongulie Zatsu

(Handwritten signatures for items 1-8)

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(DR. VITSOSIE VUPRU)
PRINCIPAL
KOHIMA COLLEGE, KOHIMA
KOHIMA, NAGALAND
Kohima College Kohima

(Handwritten signature)
(DR. KETOUKHRIE-Ü)
IQAC COORDINATOR
KOHIMA COLLEGE, KOHIMA
KOHIMA, NAGALAND
Kohima College Kohima



**INTERNAL QUALITY ASSURANCE CELL,
KOHIMA COLLEGE
KOHIMA: NAGALAND**

No.KCK/IQAC-MET-MIN/2023-24/07
Venue: Conference Hall

Dated: Kohima, the 27th May 2024
Time: 1:30 pm

The meeting was chaired by Dr. Ketoukhrie-ü, IQAC Coordinator, KCK and the following meeting agenda were discussed.

Meeting Agenda:

1. Preparation of AQAR 2023-2024
2. To renew the MOUs with partnering institutions
3. To conduct Audits for AQAR
4. To discuss matters regarding Bridge Project
5. Call for Proposal for Research Project
6. SIDA-AAS-SPPU Methodology Workshop
7. Any other matter related to IQAC, KCK

Meeting Resolution:

1. AQAR 2023-2024:

The house decided to start the preparation for the next AQAR for the session July 2023 to June 2024. Members decided to take geo tagged photo by the end of June 2024.

2. MOUs:

The house decided to renew the MOUs with the partnering institutions and organizations. Dr. Ketoukhrie-ü has agreed to take charge of renewal of MOUs with the help of concerned cells.

3. Audits:

The house decided to expedite the process of conducting various audits such as Energy Audit, Green Audit and Environment Audit to be done by EVS Department and Friends of Nature and Gender Audit to be carried out by Women Cell. Smt. Limayangla Pongener has been entrusted to contact the Nagaland Pollution Control Board. The IQAC Coordinator will request the respective department and cells for this purpose.

4. Bridge Project-Connecting Academic Institution with Local Communities (one of the best practices of the college):

Smt. Khriezenuo Vizo highlighted the various plans and activities to be done at the GPS, Kruoliezou. Initially conceptualized by Department of English, KCK to work in the local school, this plan has been co-opted to be one of the many activities under the Bridge Project of KCK.

8. Call for Proposal for the Research Projects :

The house decided to remind the faculty members regarding the Call for Proposal for the Research Projects to be funded by IQAC, KCK and Office of the Principal, KCK. The final selection will be done in the month of June 2024.

9. SIDA-AAS-SPPU Methodology Workshop:

Dr. Ketoukhrie-ü informed the house regarding the proposal to organize a Research Methodology Workshop to be funded by Swedish International Development Agency- Association for Asian Studies and Savitribai Phule Pune University. The house agreed to host this programme at Kohima College preferably in the end of October and beginning of November 2024 during the study leave period of the students. Based on the Academic Calender 2024, the final date will be decided after consulting the college authority.

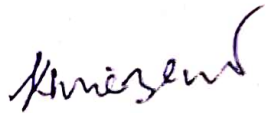

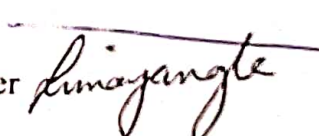
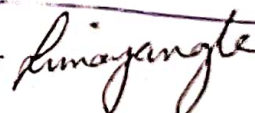

10. Document Sample Formats:

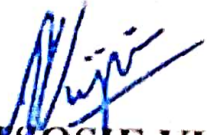
The house also agreed to provide Sample Formats of various documents and entrusted some members to take care of various documents. The house decided to entrust Smt. Tenosenuo Angami to prepare the Sample Format for Action Taken Reports of the Department on Students' Satisfaction Survey (SSS) and Feedback of Students on Individual Teachers, Smt. Kevingonu Rose Rolnu to make the Sample for Department Activities and IQAC Coordinator to make Sample for Attendance for Programme and Activities.

11. Suggestion was made by Dr. Medongulie Zatsu to request the Excelogics to maintain all the college data year wise without removing the old ones from the college website. Some IQAC members plan to visit the firm to discuss further on this matter.


Members Present

Name

| Name | Signature |
|------------------------------|---|
| 1. Smt. Khriezenuo Vizo |  |
| 2. Smt. Kevingonu Rose Rolnu |  |
| 3. Dr. Medongulie Zatsu |  |
| 4. Smt. Limayangla Pongener |  |
| 5. Dr. Ketoukhrie-ü |  |


(DR. VITSOSIE VUPRU)
Principal
Kohima College, Kohima

Principal
Kohima College
Kohima


(DR. KETOUKHRIE-Ü)
IQAC Coordinator
Kohima College, Kohima
Kohima College, Kohima