

ACTION TAKEN REPORT (ATR)

Department of Sociology Academic Year: July 2024 – June 2025

The Department of Sociology conducted a Student Satisfaction Survey (SSS) for the academic year July 2024 – June 2025. A total of 65 students participated across 2nd, 4th, and 6th semesters. The responses covered teaching–learning quality, evaluation processes, mentoring, student engagement, use of ICT tools, and suggestions for improvement.

This Action Taken Report outlines the major findings and measures undertaken by the department.

Summary of Key Findings

1. Coverage of Syllabus

A large proportion of students (67.7%) reported that 85–100% of the syllabus was completed in classes

2. Teacher Preparedness & Communication

- 67.2% stated teachers prepare “thoroughly”
- Communication was reported as always effective by 53.1% of students

3. Teaching Approach & Evaluation

- 67.2% rated teaching as “excellent”
- Fairness of evaluation was noted as “always fair” by 67.2%.

4. Assignment Feedback & Mentoring

- Students indicated that feedback on assignments was given “usually” or “every time” in 65.7% of cases.
- Mentorship follow-up occurred “every time” for 42.9% of students .

5. Institutional Support for Growth

- Many students felt the institution facilitates cognitive, social, and emotional growth significantly or very well.
- 45.3% strongly agreed that the institution provides multiple opportunities to grow .

6. Use of ICT

- Around 46% of teachers use ICT tools above 90% of the time (Page 22) .

7. Suggestions by Students

Recurring suggestions included (Pages 24–31):

- More field visits and practical exposure
- Greater use of projectors/visual media
- Detailed feedback on assignments and tests
- Increased extra-curricular activities
- More student–teacher interaction
- Workshops, seminars, career counselling
- Regular tests, stricter attendance
- Better dissemination of information

Actions Taken by the Department

1. Strengthening Teaching–Learning Process

- Faculty have adopted enhanced interactive teaching techniques, including group discussions, case studies, and problem-solving activities, addressing students’ requests for active learning

- Increased use of ICT tools such as PPTs, videos, and visual explanations for better clarity.

2. Improving Feedback Mechanisms

- Regular post-test review sessions have been initiated.

3. Field Exposure & Practical Engagement

- The department has scheduled field visits
- Plans for internship tie-ups with NGOs and local bodies are underway.

4. Enhancing Student Mentorship

• Each teacher has been assigned a pre-defined mentor group, ensuring regular follow-up and emotional-academic support, addressing mentoring gaps.

5. Skill Development & Workshops

- The department will conduct workshops, including Career guidance and counselling.

6. Strengthening Information Flow

- WhatsApp groups have been created to ensure timely updates, addressing student concerns about slow information flow.

7. Ensuring Punctuality & Class Regularity

- Faculty have resolved to strengthen punctuality, class discipline, and attendance monitoring.

Conclusion

The Department of Sociology recognises the importance of student feedback in improving academic practices and institutional culture. The actions outlined above aim to enhance teaching quality, mentoring effectiveness, practical exposure, and the overall student learning experience.

The department remains committed to continuous improvement and will review the implementation of these actions in the next academic cycle.